

## **PERMANENTLY RELEASE OF A PRE-TRIAL PRISONER**

The following information and checklist is provided to assist you in permanently releasing a pre-trial prisoner from NAVCONBRIG Miramar:

### **Points of Contact:**

(Legal Office)

DSN: 307-9449

COMM: (858) 307-9449/7068

DSN: 307-7143 (Fax)

COMM: (858) 307-7143

### **Receiving and Release Duty Section**

DSN: 307-7011

COMM: (858) 307-7011

DSN: 307-7149 (Fax)

COMM: (858) 307-7149 (Fax)

### **USMC Liaison**

DSN: 307-7012

COMM: (858) 307-7012

### **USA Liaison**

DSN: 307-7091

COMM: (858) 307-7091

### **USAF Liaison**

DSN: 307-7098

COMM: (858) 307-7098

**NOTE:** New confinements and permanent releases do **NOT** require certified brig chasers for escort purposes.

**DISCLAIMER:** Failure to provide all required items below at time of intended may delay the permanent release process.

**Original Permanent Release Order (DD 2718) signed from the command directing permanent release**

1. Verbal requests will **NOT** be accepted.
2. Submit a Permanent Release Order as soon as pre-trial confinement is no longer necessary, to the Brig Parole and Release office. Pre-trial prisoners must be released on the date the letter is signed and letters cannot be pre-dated for release on a later date. The letter **MUST** be signed by the Commanding Officer or Acting Commanding Officer. This authority **CANNOT** be delegated.
3. Bring the original request to the Brig Receiving and Release office when picking up the prisoner.